



Dealing with Poor Performance

CHCO Academy Training: Choose your Date!

Tuesday, January 28th - **9AM to Noon**

Wednesday, January 29th - **1PM to 4PM**

Thursday, January 30th - **9AM to Noon**

Location: U.S. Office of Personnel Management,
1900 E Street, NW, Washington, DC 20415

This CHCO Academy training will help supervisors and agency HR Specialists deal with poor performing employees. Rooted in regulations (5 CFR Part 432 and 752) participants will emerge more confident in taking performance-based actions. This course will provide tools and best practices for supervisors and HR specialists to effectively communicate performance matters to employees, develop a performance improvement plan, and take corrective and legal action when performance continues to decline. Megan Arens, a founding member of Performance Management Solutions, is an experienced trainer who consults with Federal Agencies on OPM requirements and Performance Management systems for OPM's Office of Human Resource Solutions. Registration is open at <http://chcoacademyjan2014.eventbrite.com>.