Presidential Rank Awards Program
Nomination Template – Senior Career Employee

(Revised 1/2016)

SECTION I - Nominee Information   *(Please type information)*   Year of Nomination **FY 2016**

Name (Agency must enter name in ESCS exactly how name should appear on award certificate)	Position Title

Agency and Post of Duty Address (include division)

Current Residence (*City, State, & Zip Code only*)

Current Employment Status (*Check all that apply*)

Full-time   Part-Time   Intermittent   Re-employed Annuitant   Other_____

Date of Entry into SL/ST Position	Type of Award for Which Candidate is Being Nominated for (*mark one box only*)	
	☐ Distinguished Senior Professional	☐ Meritorious Senior Professional

List any previous Presidential Rank Award(s) Received by Nominee (*continue on a blank sheet of paper if more space is needed*)

Year Received	Distinguished	Meritorious	Year Received	Distinguished	Meritorious

Senior Level and/or Scientific/Professional Positions Nominee has held (*continue on a blank sheet of paper if more space is needed*)

From/To (*month & year*)	Position Title	Agency

Does the nominee hold any professional credentials required by the nominee's position?

(Circle one)   Yes   No   If yes, please provide the following information:

Type of license or certification: _____ State: _____

License/certification number: _____ Expiration date: _____

SECTION II - Agency Information

Name and Title of Agency Presidential Rank Awards Program Coordinator	Telephone Number (*include area code*) and Email Address
Name and Title of Immediate Supervisor	Signature of Immediate Supervisor
Name and Title of Nominating Agency Official	Signature of Nominating Agency Official

As the nominating agency official, I certify the information contained in the nominee's justification is accurate and true.