



OFFICE OF THE DIRECTOR

UNITED STATES  
OFFICE OF PERSONNEL MANAGEMENT  
WASHINGTON, DC 20415-0001

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MEMORANDUM FOR CHIEF HUMAN CAPITAL OFFICERS

**FROM:** Kay Coles James  
Director 

**SUBJECT:** Forum on Final SES Pay Regulations

I invite you and your technical staffs to attend a forum on **Thursday, December 9, 2004, from 9:00 a.m. to 11:00 a.m.** to discuss the final regulations on Senior Executive Service (SES) pay and performance awards and aggregate limitation on pay that were issued by the Office of Personnel Management on December 6, 2004. The forum will be held in the **Campbell Auditorium** at the Office of Personnel Management (OPM).

We will provide an overview of the final regulations for setting and adjusting pay for SES members, including setting rates of basic pay up to the rate for level II of the Executive Schedule. In addition, we will provide guidelines for transitioning to the new higher rates of basic pay for agencies with certified performance appraisal systems.

I encourage you to invite your human resources and performance management SES specialists to join us at the forum as we continue our efforts to reform pay and performance systems throughout the Federal Government. For further information you may contact Karen LeValley at (202) 606-2858.

cc: Human Resources Directors